

SAMOA PARLIAMENT COMPLEX REDEVELOPMENT PROJECT

Proposed Design and Manufacture of Samoan Cultural Items for the Maota Fono

Tender

Introduction

In 2012 Samoa celebrated her 50 year independence anniversary. To mark the occasion the Government of Australia announced that it will co-fund a significant infrastructure project to reconstruct the Samoan Parliament House (Maota Fono) at Mulinu'u. The project is known as the Samoa Parliament Complex Redevelopment Project and is being implemented by the Office of the Clerk of the Legislative Assembly, on behalf of the Government of Samoa ("GoS").

Construction of the project is underway and is expected to be completed in 2018.

As such, the Clerk of the Office of the Legislative Assembly now requests proposals from local artisans, or groups of artisans, for the design and manufacture of Samoan cultural items to be included in the completed Maota Fono as follows:

1. Speaker's Chair.
2. Parliamentary Mace.
3. Coat of Arms.

Proposal must be in accordance with the terms and conditions of this Tender.

There will be a pre-bid meeting scheduled on **Monday 23rd April 2018 at 11.30am in the Common Room, Media Centre at the Parliament Complex at Faleata**. Bidders are advised to attend since this is the only scheduled pre-bid meeting

All tenders must be enclosed in a sealed envelope and clearly addressed to :

*“Clerk
Office of the Clerk of the Legislative Assembly
Faleata”*

and must be marked :

“Tender for the Design and Manufacture of Samoan Cultural Items for the Maota Fono”.

All Tenders must clearly identify which Item the bid is submitted for and provide full contact details for identification and clarification purposes.

Tenders must be deposited in the *Office of the Clerk of the Legislative Assembly Tender Box located on the 1st Floor, Media Centre*, on or before 2pm Monday 7th May 2018. Tenders received after the closing date and time will not be considered.

The Clerk of the Legislative Assembly is not bound to accept any of the proposals submitted and reserves the right at its complete discretion, and without assigning any reasons to cancel, vary the terms and conditions of, or discontinue this bidding process.

Technical Requirements

All items are to be:

- Manufactured from native Samoan timber.
- Hand carved to the highest quality of craftsmanship.
- Clear stained finish to enhance the visual appeal of the natural timber and provide longevity.
- No painted finishes are permitted.

(i) Speakers' Chair

The Speaker of Parliament controls and maintains order during parliamentary sittings. The Speaker is also the representative of Parliament to the Head of State. As such, the Speaker physically sits at a higher level to all MPs, including Ministers and the Prime Minister. Whilst all MP's will have modern seating in the new Maoto Fono, the Speaker's Chair is intended to reflect the traditional status of the position he or she holds as the head of the Parliament.

It is intended that the Speaker's Chair will be similar in size and proportions to that of the Chief Justice of the Land Title's Court, shown in the photographs below.

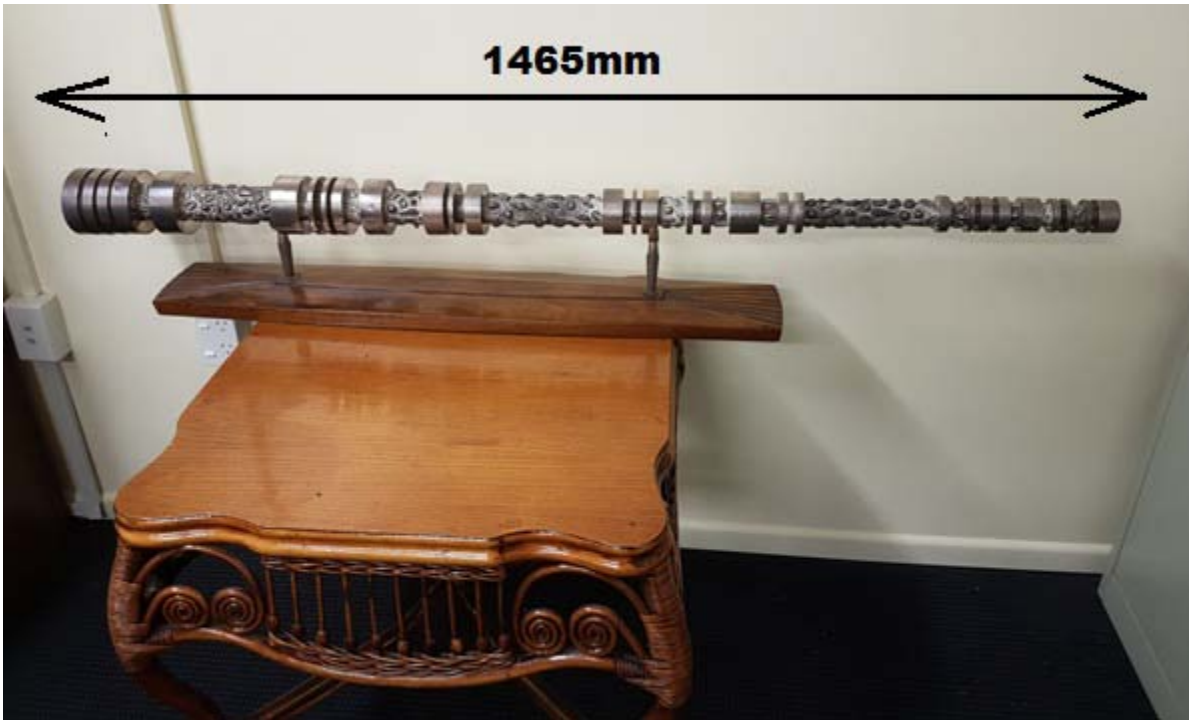


Key Features of the Speaker's chair must include:

- Fixed padded seat and back cushions covered with upholstered leather (colour to be confirmed).
- Coat of Arms fixed to the chair back above the position of the Speaker's head.
- Rollers recessed into the base of the chair legs to enable the Speaker to easily move the chair backward and forward.
- Armrests.
- Overall dimensions (based upon the Chief Justice Chair above) are 790 wide (main body) x 2235 high.

(ii) Mace and Holder

The Mace is a ceremonial staff that is placed horizontally (on a holder) on a table in front of the Speaker. The placement of the Mace signifies that Parliament is in session. The length of the Mace should be 1465mm. Typically a Mace is narrower at one end (to enable it to be carried) and has a wider or feature other end. There is no particular requirement for the actual carving of the Mace, but it should reflect the ideals, beliefs and cultural values of Samoa. The Mace holder is portable and must securely support the Mace in the horizontal position.



(iii) Coat of Arms

The Coat of Arms is the official crest or badge of Samoa. It is derived from the Samoa Public Seal and the relevant components are defined by law as follows:

A silver shield with the lower two-thirds blue, having thereon 5 silver stars representing the constellation of the Southern Cross, of the same shape and the same relative sizes and dispositions among themselves as in the Flag of Samoa; one half of the upper third depicting a green sea with a green coconut palm issuing therefrom; the shield being surmounted by a gold cross, and superimposed on 2 concentric circles of the world and the olive leaves as in the United Nations Badge, and bearing the subscription of the motto "Faavae i Le Atua Samoa", meaning in the English language "God be the Foundation of Samoa".

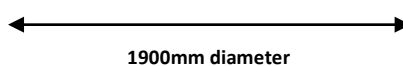
The background of the Coat of Arms is a cross hatched pattern, similar to a Samoa fine mat.

The Coat of Arms will be fixed to the wall behind and above the Speaker.

Note – This is a separate and additional Coat of Arms to that to be fixed directly onto the back of the Speaker's Chair.



Bid Submission Requirements



1900mm diameter

(A) Technical submission

1. Indicative design drawings of each proposed items.
2. Proposed timber to be used.
3. Proposed type of Finish.
4. List of all personnel to be engaged including a statement of their duties, and a summary of each person's qualifications and / or experience.
5. Timeframe

(B) Price Submission

Proposed price to be paid in Samoan Tala for the complete design and manufacture of each item in accordance with the following table.

ITEM	Design Cost \$ (A)	Manufacture Cost \$ (B)	Total Cost \$ (A + B) = C	VAGST \$ (C * 15%) = D	Total Price \$ (C + D) = E
1. Speakers Chair					
2. Mace and Holder					
3. Coat of Arms					
TOTAL (SAT)					

Costs will include for, but not limited to, all design, samples, submittal to Client for approval, revisions, materials, manufacture, inspections, delivery to Client, and final approvals etc, to complete the entire design and manufacture process.

Payment to the Contractor will be made in accordance with the accepted price proposal.

The first payment will be made at the completion of the design, submission of all design drawings (including any required amendments) and written acceptance by the Client.

The second payment will be made at the completion of the manufacture process, delivery to Client and written acceptance by the Client.

Withholding tax will be applied where applicable to all payments in accordance with GoS laws.

Evaluation Process

All submissions will be reviewed by a selected evaluation panel as follows:

1. The technical submissions will be assessed against the technical submission requirements as listed above.
2. Those submissions that are technically compliant with the submission requirements will then be assessed in terms of their price proposal.
3. Those submissions that are both technically compliant and offer a satisfactory price will be short listed for final selection.
4. The final selection of short listed proposals may include participation by dignitaries and high ranking officials.

The evaluation panel reserves the right to award one contract for all three items, or separate contracts for each or any individual items.

In the case of separate contract award, the price stated in the price submission for each relevant individual item will be the contract price.